



Issue 2013-19 ~ Monday 12th August 2013

~ Our College Vision ~

To excel in the art of teaching and the pursuit of learning
with open hearts and open minds.

[Parent Teacher Interview](#)

[Festival Update](#)

Parent Teacher Interview Online Booking System

By now all families should have received a letter containing the following information. If you have not received the letter, or have any questions regarding its contents, please do not hesitate to contact the College.

Dear Parent/Guardian,

Parent-Teacher interviews will be held for years **Prep - year 12** from **Monday 19 August – Friday 23 August**.

Interviews will be of **10 minutes duration** (Prep – yr 6 will have a 5 minute interval)

For these interviews we will be using the internet-based booking system called Parent Teacher On-Line (PTO).

Using this system you will be able to book the interview times that suit you best from any internet-connected computer.

Due to security and privacy requirements of Education Queensland, we are not permitted to load parent and student names into PTO without first obtaining individual consent from parents. PTO allows this consent to be obtained as a part of the login process. Please follow these steps to log in to PTO and make your interview bookings::

- Go to the school's web site www.earnshawsc.eq.edu.au and click the PTO icon.
- At the PTO login screen, click "Register for use" and enter the security code 89189, your name and email address. Then click "Send registration". By doing so you are consenting to your information being stored in PTO and being used for the purpose of interview bookings.
- An email containing your login PIN will be sent to the email address you provided. You may need to check your junk mail folder as genuine email messages can sometimes be incorrectly classified as junk mail.
- If you don't have an email address, contact the school by phoning 3621 7333 so that we can enter your details for you.
- After you have received your login details, click "Login" on the PTO login screen and enter your surname and PIN as shown in the email.
- Enter the Student ID for your student for whom you wish to book interviews. Education Queensland student IDs (EQ Id) have ten numbers followed by one letter. You can enter more than one ID if you have multiple students at the school.
- Student Id for your student is: _____.
- The classes of each student can be listed to check that you have entered the ID correctly, and to help distinguish between siblings.
- Please enter the First name and Surname of the students to replace the IDs entered. By doing so you are consenting to the student's name being stored and used in PTO for interview bookings. *You do not have to enter the name of the student(s)* but doing so will help you when making bookings and will also help teachers to know who they are seeing/discussing for each interview.
- After you have entered your student ID(s) and optional name(s), proceed to make bookings as instructed on the screen.

If you have any questions or concerns about security or privacy of information stored in PTO please visit the www.parentteacheronline.com.au/privacy.

Please note the following points:

- Bookings are made for *individual* parents/guardians, not for couples. Couples can however log on to the system simultaneously to coordinate bookings. If two parents/guardians wish to attend a single interview time slot, one parent/guardian should make the booking then both can attend.
- You will only see time slots that are *available* at the time you are using the system. As time slots are booked for teachers, those time slots are no longer displayed as available. PTO prevents double-booking of teachers or parents/guardians.
- When you have made all the bookings you require, you can download or email a PDF *report* of your bookings in time order for printing.

- If you see this symbol displayed alongside the class name, it means this teacher recommends that you book an interview.
- Other parents may be making bookings at the same time that you are using the system. It is possible, though unlikely, that a time slot is displayed to you as available, but is then booked by another parent shortly afterwards. If you then attempt to book this time slot it will not be available and a message will be displayed to indicate this.
- If you encounter any problems using PTO please contact the school office **by phone on 3621 7333** or email hss@earnshawsc.eq.edu.au.

I am sure the system will continue to be of benefit to students, parents and staff. Any feedback you may wish to provide will be most welcome.

Yours sincerely,

Katrina Larsen
Principal

Festival Update

Earnshaw Festival Update

Each week, the Earnshaw Festival Committee is asking parents to donate a particular item for the Earnshaw Festival. Students in Prep to Year 7 can take their items to class and give them to their classroom teacher, whilst Year 8-12 students can bring their donations to the Senior School Office. Every donation helps in providing funds needed to purchase resources for the students of Earnshaw State College.

Week 1 (July 8 - 12) – Bags of Wrapped Lollies

Week 2 (July 15 - 19) – Delicious Chocolates (Any Size)

Week 3 (July 22 - 26) – Bottles of Soft Drink (1.25L) L

Week 4 (July 29 - August 2) – Ingredients (Flour, Sugar, Cocoa etc)

Week 5 (August 5 - 9) – Lucky Dip Prizes (\$2 Novelty Items)

Week 6 (August 12 - 16) – Lucky Dip Prizes (\$2 Novelty Items)

Week 7 (August 19 - 23) – Second-Hand Books

Week 8 (August 26 - 30) – Cans of Soft Drink

Week 9 (September 2 - 6) – Delicious Chocolates (Any Size)

Week 10 (September 9 - 13) – Glass Bottles For Tombolas


Week 11 (September 16 - 20) – Pre-Loved Kid's Clothing & Toys

Week 12 (October 8 - 11) – Ingredients (Coconut, Jelly Crystals, Butter)

Week 13 (October 14 - 18) – Plants, Pots, Seeds & Gardening Utensils


Week 14 (October 21 - 25) – Trash & Treasure (Any second-hand goods)

You're invited.



Festival hits Banyo


Earnshaw State College is celebrating
 10 years of excellence in Banyo.
 Est in 2003, Earnshaw is a Prep-12
 college serving our local community.



**Please join us for a community
 inspired day of family fun**

Rides - Food - Entertainment - Fireworks - Exhibitions - Music
 Games - Market Stalls - Art & Craft - Raffles - and much more

Saturday Oct 26th 1-7pm



Earnshaw State College
 Prepare today for tomorrow

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